

**MINUTES
PARK COMMITTEE
Wednesday, March 9, 2016
City Hall, Room 207
5:15 P.M.**

MEMBERS PRESENT: Aldermen Jerry Wiezbiskie, Joseph Moore, Brian Danzinger, and David Nennig

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Cramer, Dan Ditscheit, Mike Reed, Keith Wilhelm, James Andersen, Jason Arnoldi, Ald. Wery, Ald. Steuer, and Ald. Zima

Approval of the minutes of the meeting of February 10, 2016

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the minutes of the meeting of February 10, 2016. Motion carried.

Adoption of the Agenda

A motion was made by Ald. Moore and seconded by Ald. Nennig to adopt the agenda of the March 9, 2016, Park Committee meeting. Motion carried.

1. Discussion/Action on a request by the non-profit group No Child Wet Behind – Green Bay Doulas to host a 5K run and one-mile family run at Joannes Park on Saturday, May 21, 2016

Green Bay Doulas is proposing to run a diaper drive and fundraiser. The goal is to get diapers to low-income families in Green Bay and surrounding areas. They are requesting the event to be held on Saturday, May 21, 2016, at Joannes Park and East River Trail from 8 a.m. to 12 p.m.

The event consists of a 5K race and a one-mile family route. If you refer to the race map, the race is from Joannes Shelter east on the East River Trail across Mason Street, and then they turn around and follow the same route back.

The entry fee is \$20 for adults and a pack of diapers. All proceeds will go to No Child Wet Behind – Green Bay Doulas.

A motion was made by Ald. Nennig and seconded by Ald. Moore to open the floor for discussion. Motion carried.

Emily Jacobson, 1553 Morrow Street – This is a nationwide event with 24 states participating on the same day. United Way of Brown County is the beneficiary of the diapers, and they will be handed out to food pantries and other non-profit businesses in the area.

A motion was made by Ald. Nennig and seconded by Ald. Moore to return to regular order of business. Motion carried.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve the request by No Child Wet Behind – Green Bay Doulas to host a 5K run and one-mile family run at Joannes Park on Saturday, May 21, 2016, contingent upon the following:

- All costs of the event are the responsibility of No Child Wet Behind – Green Bay Doulas;
- All proper permits and insurances being obtained;
- No Child Wet Behind – Green Bay Doulas being responsible for all security and safety for the event;
- Must adhere to all noise ordinances and regulations;
- Final approval of the City's Special Events Committee.

Motion carried.

2. Discussion/Action to accept the donation of a floating fishing dock for the Wildlife Sanctuary from a Leadership Green Bay group

On December 10, 2014, the Park Committee approved a Leadership Green Bay group to fundraise for a new handicap-accessible fishing dock at the Wildlife Sanctuary. About seven years ago, the lagoons were renovated to improve public fishing. Two fishing docks were installed at that time. The docks have aged and are now not ADA-compliant and inadequate for use. The new dock would replace the two existing fishing docks.

The Leadership Green Bay group has now completed its fundraising goal and would like to purchase and donate the new dock to the City. The dock will be purchased from Schmidt Boats, Lifts, & Docks. This will be a "T" shaped floating dock system held in place by six post piers. The dock will be 49 feet long and 32 feet wide. They will also provide an ADA-compliant railing around the perimeter of the dock that will be designed to code.

The Wildlife Sanctuary will secure volunteers to install the floating dock. The City will install a crusher dust walk to the new pier. The asphalt walk will be done at a later time using other funding. The value of the donation is \$32,500.

A motion was made by Ald. Moore and seconded by Ald. Nennig to open the floor for discussion. Motion carried.

Scott Gruber, 1065 Crown Pointe Circle – Leadership Green Bay has been fundraising towards this project for almost a year. The purchase and installation should be complete by spring or early summer depending on the availability of the vendor. The team of six people had a very successful campaign and plan on doing a special opening for the new dock.

Ald. Steuer asked if Leadership Green Bay had a website where the public could see the projects that are being completed. S. Gruber said he would look that up on the Chamber's website.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

Ald. Danzinger asked what the life expectancy of the dock is. Wildlife Sanctuary Director Mike Reed replied that it is made out of aluminum and weather-resistant decking. An estimate based on the durability would be 20-30 years. This dock would stay in the water year-round because there are no issues with ice movement in the lagoons.

A motion was made by Ald. Moore and seconded by Ald. Nennig to accept the donation of a fishing pier from the Leadership Green Bay group contingent upon the following:

- All costs for the purchase of the dock are the responsibility of the Leadership Green Bay group;
- The Wildlife Sanctuary is responsible for securing the volunteers and the supervision of the installation of the dock;
- All materials and supplies meet City building codes;
- All proper permits and insurances being obtained;
- Once installed, it becomes City property.

Motion carried.

3. Discussion/Action on a request by Bellin Health to hold the Bellin Women's Half-Marathon at Bay Beach Amusement Park on October 8, 2016

Bellin is looking to hold its 2nd Annual Women's Half-Marathon on Saturday, October 8, 2016. It will begin at 6 a.m. and end at 12 p.m. The run begins at Bay Shore Park and finishes in the Bay Beach parking lot.

Last year the event was held on a day when Bay Beach Amusement Park was operating. This caused issues with the park operations, traffic, parking, and the event itself due to limited space. In the area of traffic, we had cars backed up on the interstate. This year police will be in place earlier to direct traffic and keep it moving to avoid backups. The other traffic issue is we have participants and spectators that show up at the same time. There is no multiple road access leading into Bay Beach or available side streets to park a car and walk into the park. This all creates traffic bottlenecks. They will look at revamping their busing and shuttle plan.

This season's event will be capped at 2,000 runners. Any future run request exceeding 2,000 participants will have to look at alternative locations to accommodate the space and needs of the event.

The 2016 event will utilize each of the Bay Beach parking lots. The finish line, tents, and food booths will be set up in the main parking lots near the Pavilion. The rest of the lots will be used for parking.

Bellin will be responsible for all fees and charges related to the event, damage deposit, porta potties, traffic control and barricades, security, dumpsters, and clean-up costs if needed.

Alcoholic beverages may not be served, sold, or given away at the event. The organizer will be selling non-alcoholic beverages and food items. As outlined in our off-season event policy, Bay Beach will receive 15% of those sales.

We feel the inaugural Women's Half-Marathon was a successful event. There were a few issues that we just presented; however, we feel that moving the run to October 8, 2016, when the park is closed will alleviate these issues and provide the event the proper space it needs to accommodate their participants and spectators.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the request by Bellin Health to hold the Bellin Women's Half-Marathon at Bay Beach Amusement Park on October 8, 2016, contingent upon the following:

- Final approval from the City's Special Event Committee;
- Prepared food must be provided by a Bay Beach preferred caterer;
- Alcoholic beverages may not be served, sold, or given away at the event;
- Bay Beach will receive 15% of all sales of the event as outlined in the Bay Beach Off-Season Events Policy;
- All proper permits and insurances being obtained;
- All fees and charges, security, garbage disposal, clean-up, traffic control, and barricades are the responsibility of Bellin Health.

Motion carried.

4. Discussion/Action on the Colburn Pool budget and concept modifications

In 2014, the City hired Ramaker & Associates, a pool consultant, to complete a conceptual design for the installation of an Olympic-size swimming pool with amenities at Colburn Park. The consultant provided a construction budget estimate of \$4,500,000. This did not include design fees, which we now know will cost an additional \$370,000 above the \$4,500,000. The concept was formally approved at the Park Committee meeting on October 1, 2014, and again on December 9, 2015.

On December 9, 2015, the Park Committee directed staff to hire a pool consultant to complete the engineering of the City Council approved Olympic-sized pool concept for Colburn Park. Staff indicated at that meeting that in 2015 the City witnessed a 20% increase in construction costs over all City projects. Adding 20% to a \$4,500,000 pool would make it now a \$5,400,000 pool. This estimate was just a reflection of what staff had witnessed on other City projects; it was not specific to this pool design. One of the goals discussed at that meeting was to have the new consultant provide a current

updated cost estimate for the approved concept to determine how much funding is needed through bonding in the spring of 2016.

On January 13, 2016, the Park Committee approved hiring GRAEF to complete the engineering bid plans and specifications. The consultant has completed the revised cost estimate, and it is no surprise that the estimate is significantly higher than the original \$4,500,000 budget. Our consultant is here today to discuss the revised budget estimate and discuss options to redesign the pool to get it closer to the original anticipated budget.

The concept was received at 3 p.m. today and therefore has not been shared with the Friends of Colburn Pool or the neighborhood.

Jeff Rosner, GRAEF – The original pool concept including all of the amenities, parking lot, design fees, and a 10% contingency came to approximately \$6,800,000. To get it closer to the proposed budget, we created a revised concept which we will present tonight. The pool concept was downsized to be a 25-yard, 8-lane pool with a zero-depth area, diving board, and rock-climbing wall. Because of the smaller size of the pool, only 10 parking spaces would need to be added. Regarding the bathhouse, the mechanical room was redesigned to be on the main level rather than in a basement. We were able to keep the current channel and sand play area and also added a small slide. Total project cost is just under \$5,000,000. We recently worked on a similar pool in Merrill, Wisconsin, so we are confident our estimates are representative of today's construction costs.

Ald. Wiezbiskie asked what amenities could be removed to bring the cost down to \$4,500,000, which was the agreed-upon budget. J. Rosner said that the pool lanes could be reduced to 6 rather than 8. Removing the zero-depth entry or the diving area would be options as well. The building would remain the same with the year-round access to the community room and restrooms.

Ald. Nennig asked if the community room in the revised concept is the same size as the other concept. J. Rosner said yes.

Ald. Danzinger questioned phasing in certain components over time, such as parts of the building, the rental shelter, additional landscaping, etc. From an engineering perspective, adding on to a pool would be difficult. Staff reminded the Committee that naming rights were associated with many of those pieces, and those donations have already been approved.

Ald. Danzinger asked if operating costs have been explored yet as those might offset the increase in construction cost. Staff replied that the concept was just given to them, but operating costs would be the next discussion to have with the consultant.

Ald. Nennig wondered if items like furniture could be budgeted for in the following year. Staff said the timing might not work if the pool opens in 2017.

Ald. Moore asked about the water surface area in the new design compared to the original concept. J. Rosner responded that water surface area in the original concept

was about 13,100 square feet. The new concept brings that down to approximately 7,500 square feet. If the pool gets larger than that, additional restrooms must be added which would increase the size of the building.

Ald. Moore asked if altering the pool design would affect naming rights. Staff said it would not. Ald. Wery agreed.

A motion was made by Ald. Nennig and seconded by Ald. Moore to open the floor for discussion. Motion carried.

Elise Lasecki, 1509 Belle Plane Circle – She questioned when a 25-yard pool concept was approved and brought forth as a possibility. Staff stated this was only brought forth as a second option to get closer to the budget.

E. Lasecki asked what the cost per square foot was for the pool because the engineering firm's numbers seem very high. J. Rosner said \$215 per square foot.

E. Lasecki had spoken with contractors and was told a pool could be built for \$160 per square foot. This revised concept is not even an option for us because the pool needs to be 50 meters. She would like to see the larger pool bid out to see if it can be built staying closer to budget.

Ald. Danzinger reiterated that the concept was brought forth simply to give another option, and no decisions have been made. He is concerned that moving forward to bid the larger pool without additional funding might only delay the entire project because we have seen significant cost increases over the last few years. He also shared that in his research of other pools in Appleton and Milwaukee, they came in with higher estimated costs.

Katherine (Molly) Meyer stressed the importance of the zero-depth pool entry to the community and hopes that the final concept will have it.

Amanda Tuttle, 1394 Wellington Drive – She asked if staff had given thought to the loss of swim team rentals if this concept was approved. Staff replied we would hope to still get swim teams to rent it because it is adequate for necessary outdoor pool time.

A. Tuttle stated there would be no need to rent the pool if it is smaller. There are other indoor options available. She also mentioned the economic impact of having swim meets at Colburn Pool. Swim meets are not held at 25-yard pools. They are not large enough to accommodate the large number of kids at a swim meet. This pool was promoted as a lap swimming pool. The play area is not necessary; Resch Aquatic Center already has that to accommodate small children.

Tom Sieber, 40 Masters Lane – A 50-meter pool is essential to swim clubs for training. The training of swim athletes is beneficial to the community. He spoke with various pool contractors, and they suggested splitting up the project into three separate projects – the pool, the buildings, and the parking lot – and take it to bid. They also recommended getting separate bid prices for all of the individual pool items so that we could pick and

choose what we could afford. He is confident prices would come down from what was presented tonight.

A motion was made by Ald. Moore and seconded by Ald. Danzinger to return to regular order of business. Motion carried.

Ald. Wery spoke about the support from City Council to build a pool at Colburn Park. Feedback he has received from the community is that they want a pool with zero-depth entry, which accommodates families with young and older children, disabled individuals, and the elderly. The Friends group teamed with swim clubs in the hopes of having an Olympic-sized pool built. \$1,000,000 was raised towards that end. He has reached out this week to the largest donors with the idea of the smaller pool, and all were supportive because a pool will be built that will accommodate families. That represents \$800,000 of the \$1,000,000 donations.

Ald. Moore asked what was raised by the Green Bay Swim Club towards an Olympic-sized pool. A. Tuttle replied that they gave what they could, and she was not certain what individual families donated.

Ald. Wery questioned the timeline to see if some pricing could be researched and still maintain late summer or early fall construction commencement. Staff said a decision needs to be made as soon as possible to continue on schedule.

Ald. Moore stated the City should be looking at this project like a general contractor, taking the three individual pieces of the project and sending out separate bids. Staff replied that the Department of Public Works does not typically bid out projects in this way, but we can ask them if it is possible in this situation.

Ald. Nennig presumed that there will be a lot of engineering involved in this project. J. Rosner agreed and said that right now they are on schedule to begin construction in the fall.

Ald. Danzinger spoke about the bidding process, inquiring if we can put in contingencies and a price cap for an acceptable bid as well. He wondered if it was viable to state that we would entertain bids with a cap of \$4,750,000 that contain all of the amenities that our concept has. He asked if two concepts can go out for bid simultaneously with the idea that whichever design can be built with our cap would be the one that is decided upon. From a legal perspective, Ald. Danzinger was not sure if we can go out for bid knowing one of the two concepts will not be built. Staff felt these questions should go to the Department of Public Works. Staff stated that occasionally bids are set up with the possibility of some alternative options being added or removed to stay within budget.

Ald. Moore asked if we will be held to wage rates on this project. J. Rosner said yes, and that may play a role in the lower estimated \$160 per square foot cost mentioned earlier.

Ald. Danzinger suggested going out for bid for a 50-meter pool with a cap of \$4,500,000 with the option to entertain alternatives to the concept that would fit within budget. Staff would like to consult with the City attorneys and the Department of Public Works first.

Ald. Wiezbiskie wanted clarification from Ald. Wery that the large donors want a pool, not necessarily an Olympic-sized pool that will cost almost \$7,000,000 to build. Ald. Wery said that was the case when he spoke to them – they agreed with the smaller pool concept. The Board and the majority of the people he talks to agrees.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to open the floor for discussion. Motion carried.

K. Meyer wanted the Park Committee to be aware that business owners from all over the City were very generous in their donations towards the pool.

Ald. Moore pointed out that there were two people who opposed the smaller pool concept, and one was from Howard and one from Suamico. Green Bay taxpayers will be the ones paying for the pool that is built.

T. Sieber stated that Ald. Zima is aware of projects that have been bid out in pieces before. The 50-meter pool should go out for bid as three separate bids.

Ald. Wery stated that he spoke with a representative from the YMCA who expressed disappointment that the pool might not be 50 meters but also understood the cost reality. He would commit to having practices in the smaller pool, as well as a weekend swim meet bringing 800-900 children.

A motion was made by Ald. Moore and seconded by Ald. Nennig to return to regular order of business. Motion carried.

Ald. Nennig commented on the fact that staff just received the concept today and asked if they would like time to review it. Staff replied yes and suggested that this item be referred back to staff at this time.

Ald. Nennig agreed that was the way to go and felt that sending it out for bid hoping for a much smaller cost estimate is wishful thinking.

Ald. Danzinger wanted to give staff some direction on what to research. Both concepts should be explored, and there is very little interest in budgeting \$7,000,000. We would like to maintain the original \$4,500,000 budget.

Ald. Zima told the Park Committee that when asking constituents what should be done with the excess Packer Stadium tax funds, the answer was to use it towards the Colburn Pool project. He would like to bid the larger pool out as separate pieces, and if the bids come back over budget, he feels the community will continue to support it. He does not feel we have to be limited to a \$4,500,000 budget.

Ald. Danzinger agreed that there is potential for flexibility on the overall cost, but we would like to stay as close to the original budget as possible. The proposed \$2,500,000 increase from the original budget is too large to move forward without completing additional research.

A motion was made by Ald. Moore and seconded by Ald. Nennig to refer to staff to compare the revised pool concept to the original pool concept including operating costs and to discuss cost-saving bidding options with the Department of Public Works, Law Department, and the consultant. Motion carried.

5. Discussion/Action on using parkland development fees for the development of the Arnie Wolff Sports Complex

In 2012, the Parks Department bonded to install utilities to the proposed concession stand. In 2013, the Parks Department bonded additional funds to complete the grading of one soccer field. The project was delayed for a few years partially because the concession stand construction was delayed, and the City did not have enough topsoil onsite to complete the work. In 2015, construction on the concession stand began, and the City received additional free topsoil from a contractor. Public Works has finalized the engineering plans and specifications to install the sanitary line to the concession stand and complete the grading of the remaining two soccer fields. The project is currently out to bid, and the bid opening is scheduled for March 15, 2016. Due to grading two fields instead of one and the fact that construction costs have increased over the last year, it is anticipated that the construction costs will exceed the current budget.

There is approximately \$59,000 in our Parkland Fee account. Park staff is requesting to use all of this funding to assist with the construction costs. Parkland fees are charged to developers to be used for either acquisition of parkland or new park development near the new subdivision developments. When possible, preference should be given to park development within one mile of the subdivision. If there are no priority park development projects occurring within a mile radius, you can go beyond that distance. This project would qualify because all of the funding was on the east side of Green Bay. This is a new park development; the fields have not been graded out before, and it is a new concession stand. After the bids come in, any remaining funding necessary to complete the project will come out of the Park Department bond athletic field development account.

Ald. Moore questioned if the money was earmarked for anything else. Staff replied no.

A motion was made by Ald. Nennig and seconded by Ald. Moore to approve using parkland development fees for the development of the Arnie Wolff Sports Complex. Motion carried.

6. Report of the Purchasing Manager

A. Request approval to purchase a 60" zero turn riding mower w/ bagger from Service Motor Company for \$14,550

The City received six quotes. The lowest bidder did not meet the required specifications listed on the request. Majors concerns with this mower is that it is not hydraulically operated, it is not easy to remove, and the electric clutch is not as strong as the gear-driven clutch which will cause more breakdowns.

A motion was made by Ald. Moore and seconded by Ald. Nennig to award the purchase of a 60" zero turn riding mower with bagger to the lowest responsive responsible vendor to Service Motor Company for \$14,550. Motion carried.

B. Request approval to purchase a 72" riding mower from Service Motor Company for \$16,300

The City received seven quotes. The lowest bidder did not meet our specifications. The deck does not rise into transport position. If it does not, it causes trouble with transporting the mower. It has no power in tilt steering. It also exceeds our 110-pound maximum for our trailer hitches.

A motion was made by Ald. Nennig and seconded by Ald. Moore to award the purchase of a 72" riding mower to the lowest responsive responsible vendor to Service Motor Company for \$16,300. Motion carried.

C. Request approval to purchase a brush chipper from Vermeer Wisconsin for \$72,450

This is for the Forestry Division. We received five quotes. Vendors 1 and 2 did not meet specifications for horsepower. It was 115 and 130, and we specified 173. The higher horsepower allows us to do a larger product cut, which makes us more efficient. Vendor 2 did not meet specifications as it exceeds the weight, height, and length capacity. It would require a Commercial A driver's license due to the weight capacity. Our summer seasonal employees would not be able to operate it.

A motion was made by Ald. Moore and seconded by Ald. Nennig to award the purchase of a brush chipper to the lowest responsive responsible vendor to Vermeer Wisconsin for \$72,450. Motion carried.

D. Request approval to purchase a skid steer loader with snowblower from Bobcat Plus for \$30,955

We received eight quotes. We would like to award to the lowest responsible bidder.

A motion was made by Ald. Nennig and seconded by Ald. Moore to award the purchase of a skid steer loader with snowblower to the lowest responsive responsible vendor to Bobcat Plus for \$30,955. Motion carried.

E. Request approval to purchase two side-by-side utility vehicles from Auto Parts Power Sports for \$17,290

These are for the Wildlife Sanctuary. We received four quotes. Vendor 1 did not meet specifications for the horsepower, 14 versus 43. The braking system cable was not hydraulic. The ground clearance is only 6 inches, and we requested 10 inches. Both of the units we are replacing are in very poor condition and require major engine, transmission, and chassis repair. We would like to award to the lowest bidder.

A motion was made by Ald. Nennig and seconded by Ald. Moore to award the purchase of two side-by-side utility vehicles to the lowest responsive responsible vendor to Auto Parts Power Sports for \$17,290. Motion carried.

F. Request approval to purchase custom-fabricated trucks for the Bay Beach Train from American Custom Metal Fabricating for \$36,312

In 2014, the Park Committee accepted a donation of two miniature trains for Bay Beach Amusement Park. When the trains arrived, it was determined that the wheels of the new trains were spaced 16 inches apart, and our old train wheels are spaced 15¾ inches apart. This ¼-inch difference is enough that the trains cannot ride on the same tracks without derailing. Ideally all of the trains would fit on the same tracks so that when one train breaks down it can easily be replaced with any other train the City owns. In order to make this happen the Parks Department will need to replace all of the train wheel trucks on all of the original Bay Beach train engines and passenger cars. There are 3 engines and 6 passenger cars with 18 wheel trucks total. Staff would like to purchase 2 additional trucks for spare parts when needed. There are 2 ways that these wheel trucks can be replaced. The City could purchase prefabricated wheel trucks from a miniature train vendor. This would cost approximately \$90,000. An alternate method is to fabricate the wheel truck pieces locally, and Park mechanics could assemble and install. Some specialized parts would still have to be purchased from a miniature train specialty company. This second option would save the City approximately \$38,000. The train vendor has agreed that this is an acceptable way to proceed if the City is interested in this cost savings option.

The City put together a parts list that local companies can fabricate. This was quoted out through the Purchasing Department. The bid package was sent to six local companies. Two companies quoted on the work. Staff would recommend hiring the low quote from American Custom Metal Fabricating Inc. for a total cost of \$36,312.28. The City has worked with this vendor in the past and has no concerns hiring them for this work. The purchase of the specialty wheel truck parts is the next item on the Park Committee agenda.

Ald. Wiezbiskie inquired about possible liability with altering the product. Staff replied there would be no altering; we would be fabricating these parts to the specifications to the train manufacturer.

Ald. Moore said we are helping a local company.

A motion was made by Ald. Moore and seconded by Ald. Nennig to approve the purchase of custom-fabricated trucks for the Bay Beach trains from American Custom Metal Fabricating for \$36,312. Motion carried.

G. Request approval to purchase parts for train car trucks from Diamondcar Works, LLC for \$15,466

As stated in the previous agenda item, the City will need to purchase some specialty parts from a miniature train vendor to complete the replacement of the wheel trucks on the original miniature trains at Bay Beach. These parts include coil springs, brake shoe assemblies, air cylinders, brake shoe pivot arms, and wheel bearings. This will have to be a sole source item because the manufactured pieces purchased in the previous agenda item are going to be fabricated to the designed wheel truck system from this company. These parts are specialty parts that cannot be fabricated locally.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to approve the purchase of parts for train car trucks from Diamondcar Works, LLC for \$15,466. Motion carried.

7. Director's Report

At the March 25, 2015, Park Committee meeting, the Baird Creek Preservation Foundation received approval to complete a prairie burn at Baird Creek in the spring. Due to dry conditions, the burn could not occur in 2015. They hope to complete the prairie burn this spring if weather conditions allow.

Our oak pruning ban starts March 15, 2016, and goes until October 15, 2016.

Public Works is currently working on the construction plans and specifications to replace the trail section north of Main Street along the east side of the Fox River.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to receive and place on file the Director's Report. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Nennig to adjourn the meeting. Motion carried.

Meeting adjourned at 7:05 p.m.